



BEDFORD CATHOLIC SCHOOLS

ST JOHN RIGBY PRIMARY SCHOOL

*God's will be done through work and play as we follow Jesus day by day*

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Headteacher: Mrs M McGettigan BEd Hons

**COPY OF LETTER PREVIOUSLY SENT**

5<sup>th</sup> March 2019

Dear Parent/Carer

As part of the trust, we will be using a web based parent portal called 'My Child at School' to share information with parents and carers.

'My Child at School' is also the method that we are adopting for parents to book parents evening appointments. As you will be aware our parents evening for Reception through to Year 5 will be on taking place on Monday 25<sup>th</sup> March and Thursday 28<sup>th</sup> March. (the deadline for booking will be 18<sup>th</sup> and the 21<sup>st</sup> respectively). Within the next few days you will receive notification which will give you your unique password and username to enable you to use the system, along with the school ID number.

Website: <https://www.mychildatschool.com/>

Through this portal you can update your contact details, and eventually will be able to access information about assessments, behaviour and school reports.

The login information will only be sent to the first contact that has parental responsibility, via email, additional login details can be arranged for other individuals with parental responsibility by contacting the school.

If you are experiencing any problems logging on or have any questions regarding this portal please get in touch.

Yours sincerely

Mrs M McGettigan  
Headteacher



St Francis of Assisi Academies Trust  
Diocese of Northampton  
Company No: 8462151

