



BEDFORD CATHOLIC SCHOOLS

ST JOHN RIGBY PRIMARY SCHOOL

God's will be done through work and play, as we follow Jesus day by day

Polhill Avenue
Bedford, MK41 9DQ
stjohnrigby.org
admin@stjohnrigby.org
(01234) 401900
@stjohnrig

Interim Headteacher: Mrs M McGettigan BEd Hons

3rd October 2018

Dear Parents/Carers

This term's parent consultation sessions will be held on:

Monday 15th October from 3.30pm to 6pm

Wednesday 17th October from 3.30pm to 6pm - Miss Guard ONLY

Thursday 18th October from 3.30pm to 6pm - Please note Miss Guard is not available for this date.

We would like to inform you that the on-line provision to enable you to book your parent's evening appointments is now available; this will close at 10pm on: Thursday 11th for the Monday session, Monday 16th for Wednesday 17th and Tuesday 16th for the Thursday session.

These sessions are an important opportunity to find out how your child is progressing. To enable this to run smoothly in a quiet and conducive atmosphere we would ask that you arrive no earlier than 10 minutes prior to your allotted appointment time. The appointment allocation will be 10 minutes each. If you need more time to discuss a particular issue then please make an appointment with the class teacher for a later date.

We understand that with the pressures of work commitments in this day and age that arranging time off can be difficult however, we would be extremely grateful if every effort could be made to attend an appointment on the allocated evenings. Alternative arrangements can prove extremely difficult to organise.

If a Polish translator is required please contact the school office who will liaise with both the class teacher and the translator to arrange a convenient time to see you.

If you require assistance in accessing and using the on-line service the instruction sheets can be obtained on the website under:

- [Home»](#)
- [School Info»](#)
- [Parents View»](#)
- [Whole School Letters](#)

Or via the **SCO Pay tab**.

Please do not hesitate to contact the school office if you require any additional information.

Yours sincerely

Mrs M McGettigan
Interim Headteacher



St Francis of Assisi Academies Trust
Diocese of Northampton
Company No: 8462151

